

## Slide 1 - Welcome

Table of Contents Info Current Slide of  
Info Slide Count i



**Filing A Multi-Relief Motion**

**Slide notes**

Welcome to the Western District of Louisiana's electronic learning modules designed to assist attorneys in understanding and following the procedures established by this Court in accordance with Federal Rules, Local Rules, and/or Standing Orders. This Electronic Learning Module will discuss Filing a Multi-Relief Motion.

Slide 2 - Navigation Instructions

The slide features a dark blue header with the following elements from left to right: a 'Table of Contents' button, the title 'Filing a Multi-Relief Motion', a progress indicator showing '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$', and an information icon 'i'. The main content area is titled 'Navigation Instructions' and contains a central video player interface. The video player has several controls: a 'Restart' button (circular arrow), a 'Play/Pause' button (play/pause symbol), a 'Fast Forward/Rewind' button (double right/left arrows), a 'Volume' slider, an 'Audio On/Off' button (speaker icon), a 'Closed Captioning' button (CC symbol), and a 'Table of Contents' button (document icon). Callout boxes provide instructions for each: 'This button opens the Table of Contents.' (top left), 'This button shows module information.' (top right), 'You can fast forward or rewind the lesson with these buttons.' (center), 'This button restarts the ELM.' (left), 'This button pauses or resumes the ELM.' (bottom left), 'This button turns the audio off or on.' (right), 'This button displays the Table of Contents.' (far right), and 'This button displays the Closed Captioning.' (bottom right). A red callout box says 'Click Start.' above a blue 'Start' button with a right-pointing arrow.

Slide notes

These Navigation Instructions are a reminder for navigating the Electronic Learning Modules. You may view the ELM titled Electronic Learning Modules for more detailed instructions. CLICK Start to begin.

## Slide 3 - Objectives

Table of Contents Info Current Slide of Info Slide Count

## Objectives

By the end of this module, you should:

- know cues for identifying reliefs requested
- understand how to select multiple motion reliefs requested
- know the importance of selecting all reliefs requested

within a single document, when electronically filing.

Click Continue.

[Continue](#)



## Slide notes

Upon completion of this module, you should know cues for identifying reliefs requested within a motion, understand how to select multiple reliefs requested in a motion, and know the importance of selecting all reliefs requested within a single document, when electronically filing a motion. CLICK Continue.

Slide 4 - Section Slide

Table of Contents

InfoCurrentSlide of InfoSlideCount



Identifying Reliefs Requested in a Pleading

The slide features a blue header bar with a 'Table of Contents' button on the left and a small information icon on the right. The main content area is white and contains the official seal of the United States District Court of the Western District of Louisiana on the left. The seal depicts an eagle with wings spread, holding an olive branch and arrows, with a shield on its chest. Above the eagle is a constellation of stars. The text 'UNITED STATES DISTRICT COURT' is arched over the top, and 'WESTERN DISTRICT OF LOUISIANA' is arched over the bottom. To the right of the seal, the title 'Identifying Reliefs Requested in a Pleading' is centered within a red-bordered rounded rectangle.

Slide notes

Slide 5 - Slide 5

Table of Contents
Info Current Slide of Info Slide Count
i

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
\_\_\_\_\_ DIVISION

PLAINTIFF	CASE NO. Division:Year-Case Type-Number
VERSUS	JUDGE
DEFENDANT	MAGISTRATE JUDGE

**MOTION TO COMPEL 30(b)(6) DEPOSITION OF THE ADVOCACY CENTER AND FOR APPROPRIATE SANCTIONS**

WHEREFORE, Defendants pray that this Court enter an order **compelling** The Advocacy Center to produce a deponent or deponents to testify fully about information known or reasonable available to The Advocacy Center on all topics listed in the 30(b)(6) Notice of Deposition served on 1/10/2020. Defendants further pray that this Court award to Defendants **attorney's fees**, costs, and any other appropriate **sanctions** authorized by Fed. R. Civ. Pro. 37(b)(2)(A).

\_\_\_\_\_/Attorney's Name  
Attorney Name  
Name of Law Firm  
Address

Click Continue.

> Continue



Slide notes

Here we see the caption portion of a document to be filed. Looking only at the title of the document, it appears we have 2 reliefs requested, compel and sanctions. To confirm the request sought to be granted, look at the prayer of the motion and possibly the proposed order.

The prayer portion of the filing indicates the filer desires to Compel the opposing party to produce a deponent, award Attorney's Fees, and any other appropriate Sanctions. The caption did not indicate Attorney's Fees but for the request to be pending before the judge as a motion, Attorney Fees must be selected when electronically filing the document. CLICK Continue.

Slide 6 - Section Slide

Table of Contents

InfoCurrentSlide of InfoSlideCount



Selecting All Reliefs Requested in a Pleading

The slide features a blue header bar with a 'Table of Contents' button on the left and a status bar on the right displaying 'InfoCurrentSlide of InfoSlideCount' and an information icon. The main content area contains the official seal of the United States District Court for the Western District of Louisiana on the left. The seal depicts an eagle with wings spread, holding an olive branch and arrows, with a shield on its chest. Above the eagle is a constellation of stars. The text 'UNITED STATES DISTRICT COURT' is arched above the eagle, and 'WESTERN DISTRICT OF LOUISIANA' is arched below it. To the right of the seal, the text 'Selecting All Reliefs Requested in a Pleading' is enclosed in a red rounded rectangular box.

Slide notes

Slide 8 - Slide 8

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with a "Table of Contents" button on the left and a slide counter "\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$" on the right. Below the navigation bar, there are browser tabs for "Operations" and two instances of "CM/ECF - U.S. District Court:W...". The main header includes the CM/ECF logo and a menu with items: Civil, Criminal, Query, Reports, Utilities, Search, Help, and Log Out. The main content area is titled "Civil Events" and contains several sections of links:

- Case Assignment - Open a Case**
  - [Civil Case - Unassigned](#)
  - [Civil Case - Unassigned \(Sealed\)](#)
- Initial Pleadings and Service**
  - [Complaints and Other Initiating Documents](#)
  - [Service of Process](#)
  - [Answers to Complaints](#)
  - [Other Answers](#)
- Motions and Related Filings**
  - [Click Box](#)
  - [Responses and Replies](#)
- Other Filings**
  - [Discovery Documents](#)
  - [Notices](#)
  - [Trial Documents](#)
  - [Appeal Docs \(Soc Sec, Bkcy, 5th Circ\)](#)
  - [Other Documents](#)

A yellow callout box with a pointer to the "Click Box" link contains the text: "Select the Motions dispatch".

Slide notes

To begin the process of filing the motion, SELECT the Motions dispatch.

Slide 9 - Slide 9

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with 'Table of Contents' on the left and '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a header with the CM/ECF logo and menu items: 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The main content area is titled 'Motions'. A pink callout box with a black border contains the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below this, a search box is highlighted with a red border and a callout 'Click Box'. To its right, a text input field contains 'Begin typing Compel' with a callout 'Begin typing Compel'. Below the search box, a list of 'Available Events' is shown, with a yellow callout 'Click inside the text window' pointing to the list. The list includes: 'Alter Judgment', 'Amend/Correct', 'Appeal of Magistrate Judge Decision to District Judge', 'Appear Pro Hac Vice', 'Appoint Counsel', 'Appoint Custodian', 'Appoint Expert', 'Appoint Guardian/Attorney ad Litem', 'Appoint Pro Bono Counsel', 'Attorney Fees', 'Bifurcate', 'Bill of Costs', 'Bond', and 'Certificate of Appealability'. At the bottom of the list are 'Next' and 'Clear' buttons.

Slide notes

A highlighted pink box serves as a reminder to select ALL reliefs indicated/requested in your filing. As previously stated, it is important to review the entire filing to ensure all reliefs are selected.

You may scroll through the events and select them, or to search the list for an event, CLICK inside the text window and begin typing the relief requested. Begin TYPE(ing) Compel.

Slide 10 - Slide 10

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with a 'Table of Contents' button on the left and a slide counter '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a browser window with two tabs: 'Operations' and 'CM/ECF - U.S. District Court:W...'. The main header features the 'CM/ECF' logo and a menu with options: 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The 'Motions' section is active, displaying a pink attention box with the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below the attention box is a search input field containing 'Com' and a prompt: 'Click your selection, or use arrows to highlight it and press Enter.' Underneath, there are two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' column contains a single item 'Compel' with a 'Click Box' button next to it. Below this column are 'Next' and 'Clear' buttons. A yellow callout box with the text 'Select Compel' points to the 'Compel' item.

Slide notes

The list of events compresses to include events using the parameters you set. SELECT Compel.

Slide 11 - Slide 11

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with a 'Table of Contents' button, a slide counter '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$', and an information icon. Below this is a breadcrumb trail: 'Operations > CM/ECF - U.S. District Court:W... > CM/ECF - U.S. District Cour...'. The main menu includes 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The 'Motions' section is active, displaying a pink callout box with the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below this is a search input field with a red callout box 'Click Box' and the text 'Start typing to find another event.' To the right of the search field is a red callout box 'Begin typing Sanctions'. The 'Available Events' list on the left includes 'Compel', 'Consent Judgment', 'Consolidate Case', 'Continue', 'Copies (Prisoner Cases)', 'Daubert Motion', 'Declaratory Judgment', 'Default Judgment', 'Deposit Funds', 'Directed Verdict', 'Disbursement of Funds', 'Disclosure', 'Discovery', 'Dismiss', and 'Dismiss for Failure to State a Claim'. A yellow callout box 'Click inside the text window' points to the 'Compel' item. The 'Selected Events' window on the right shows 'Compel' has been selected. At the bottom of the 'Available Events' list are 'Next' and 'Clear' buttons.

Slide notes

Compel now moves to the Selected Events window to the right. To select the next relief requested, CLICK inside the text window, and begin TYPE(ing) Sanctions.

Slide 12 - Slide 12

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with a 'Table of Contents' button on the left and a slide counter '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a browser window with two tabs: 'Operations' and 'CM/ECF - U.S. District Court:W...'. The main header features the 'CM/ECF' logo and a menu with options: 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The 'Motions' section is active, displaying a pink attention box with the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below the attention box is a search input field with the text 'Sanct' and a placeholder instruction: 'Click your selection, or use arrows to highlight it and press Enter.' Underneath, there are two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' column contains a 'Sanctions' button with a 'Click Box' tooltip. The 'Selected Events' column contains a 'Compel' button. At the bottom left of the event selection area are 'Next' and 'Clear' buttons. A yellow callout box labeled 'Select Sanctions' points to the 'Sanctions' button.

Slide notes

SELECT Sanctions.

Slide 13 - Slide 13

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with "Table of Contents" on the left and "\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$" on the right. Below this is a browser window with two tabs: "Operations" and "CM/ECF - U.S. District Court:W...". The main header includes the CM/ECF logo and navigation links: "Civil", "Criminal", "Query", "Reports", "Utilities", "Search", "Help", and "Log Out". The main content area is titled "Motions" and features a pink callout box with the text: "ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing." Below this, there are two callout boxes: a red one pointing to a "Click Box" with the text "Begin typing Attorney Fees" and "Start typing to find another event.", and a yellow one pointing to a text input field with the text "Click inside the text window". The "Available Events" list includes: "Access Sealed Document", "Alter Judgment", "Amend/Correct", "Appeal of Magistrate Judge Decision to District Judge", "Appear Pro Hac Vice", "Appoint Counsel", "Appoint Custodian", "Appoint Expert", "Appoint Guardian/Attorney ad Litem", "Appoint Pro Bono Counsel", "Attorney Fees", "Bifurcate", "Bill of Costs", "Bond", and "Certificate of Appealability". At the bottom of the list are "Next" and "Clear" buttons.

Slide notes

Now Compel and Sanctions are in the Selected Events window. The last relief requested in the pleading is Attorney Fees. CLICK inside the text window and begin TYPE(ing) Attorney Fees.

Slide 14 - Slide 14

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with 'Table of Contents' on the left and '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a browser window with two tabs: 'Operations' and 'CM/ECF - U.S. District Court:W...'. The main header features the CM/ECF logo and a menu with 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The 'Motions' section is active, displaying a pink attention box with the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below the attention box is a search field with the text 'Atto|' and a prompt: 'Click your selection, or use arrows to highlight it and press Enter.' The 'Available Events' section lists 'Appoint Guardian/Attorney ad Litem', 'Attorney Fees' (highlighted in blue with a 'Click Box' button), 'Substitute Attorney', and 'Withdraw as Attorney'. The 'Selected Events' section lists 'Compel' and 'Sanctions'. At the bottom of the event selection area are 'Next' and 'Clear' buttons. A yellow callout box points to the 'Attorney Fees' event with the text 'Select Attorney Fees'.

Slide notes

From the compressed list of events available, SELECT Attorney Fees.

Slide 15 - Slide 15

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with 'Table of Contents' on the left and '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a browser window with two tabs: 'Operations' and 'CM/ECF - U.S. District Court:W...'. The main header includes the CM/ECF logo and navigation links: 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The main content area is titled 'Motions' and features a pink attention box with the text: 'ATTENTION: Please be sure to select ALL reliefs indicated/requested in your filing.' Below the attention box is a search bar with the placeholder text 'Start typing to find another event.' The interface is divided into two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' list includes: Attorney Fees, Bifurcate, Bill of Costs, Bond, Certificate of Appealability, Certify Class, Certify Collective Action, Change Venue, Compel, Consent Judgment, Consolidate Case, Continue, Copies (Prisoner Cases), Daubert Motion, and Declaratory Judgment. The 'Selected Events' list includes: Compel, Sanctions, and Attorney Fees. At the bottom left, there is a 'Click Box' button and a 'Clear' button. A yellow callout box points to the 'Click Box' button with the text 'Click the Next button'.

Slide notes

With all the events requested in the filing as shown in the Selected Events window, we can proceed with our filing. CLICK the Next button to continue.

Slide 16 - Slide 16

Table of Contents Info Current Slide of  
Info Slide Count

Operations CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour... x

CM ECF Civil Criminal Query Reports Utilities Search Help Log Out

**Motions**  
3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance

DEFAULT

A *Proposed Order* should be submitted with Ex Parte motions and is required for the following specific motions pursuant to LR 7.4 and LR 37.1:

- add additional parties;
- amend pleadings;
- appoint next friend/guardian;
- consolidate;
- continue;
- dismiss (joint);
- extension of time;
- file supplemental pleadings;
- intervene;
- substitution of parties or counsel;
- withdraw counsel;
- all discovery motions.

All other motions require *Memoranda in Support*. Pursuant to LR 7.8:

- A brief in excess of 10 pages requires a table of contents and table of cases.
- A brief in excess of 25 pages requires Leave of court prior to filing.

Any Proposed Order or Memorandum in Support should be submitted as a **separate attachment(s)** to this motion.

To verify courtesy copy requirements, please refer to [www.lawd.uscourts.gov](http://www.lawd.uscourts.gov), then click Chambers. After selecting the specific judge, click on the courtesy copies tab.

Click Next Clear

Click the Next button

Slide notes

Reminder boxes associated with the events you have selected will be displayed as you file electronically. CLICK Next.

Slide 17 - Slide 17

Table of Contents

Operations CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour... x

CM ECF Civil Criminal Query Reports Utilities Search Help Log Out

Motions

3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance

DEFAULT

Pursuant to FRCivP 5(d)(1)(B) or FRCrimP 49(b)(1), a certificate of service is only required if a party/attorney in this matter is not receiving electronic notice.

Click [HERE](#) to determine if a party/attorney is receiving manual notice in this case, and ensure a certificate of service accompanies this filing if appropriate.

Click Next Clear

Click the Next button

Slide notes

The text of these reminder boxes may change as deemed necessary when rules or practices are updated. CLICK Next.

Slide 18 - Slide 18

The screenshot shows a web browser window with the following elements:

- Address bar: <https://ecf-test.lawd.uscourts.gov/cgi-bin/Dispatch.pl?875444270058152>
- Page Title: Table of Contents
- Page Content: CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour...  
Motions  
3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance  
DEFAULT  
**Attention:** This discovery motion should include the following: Certificate or Statement regarding efforts to resolve, Brief in Support, Request or Responses that are the subject of this motion, and Proposed Order. (LR37.1W)
- Annotations: A red box labeled "Click Box" is positioned over a "Clear" button. A yellow callout box points to the "Click Box" with the text "Click the Next button".

Slide notes

It is important that these reminders be taken into consideration to avoid the possibility of the filing being deficient or in error. CLICK Next.

Slide 19 - Slide 19

Table of Contents Info Current Slide of Info Slide Count

Operations CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour...

**CM/ECF** Civil Criminal Query Reports Utilities Search Help Log Out

**Motions**

3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance

DEFAULT

Select the PDF document and any attachments.

**Main Document**  
N:\Training Documents\Compel18-cv-0( Browse...

To properly identify your attachment, select from the *Category* drop-down box. Further identify exhibits by entering an accurate but brief *Description*, i.e., A-Deposition of John Smith.

Attachments	Category	Description
1. N:\Training Documents\Compel18-cv-0( Browse...	Memorandum / Brief	
2. N:\Training Documents\Compel18-cv-0( Browse...	Exhibit	
3. N:\Training Documents\Compel18-cv-0( Browse...	Certificate re efforts to resolve-LR 37.1	
4. N:\Training Documents\Compel18-cv-0( Browse...	Proposed Order	
5. Browse...		

Click Next

Click the Next button

Slide notes

Once the main document and supporting/required attachments are uploaded, the filer may continue electronically processing the motion. CLICK Next.

Slide 20 - Slide 20

The screenshot displays the CM/ECF web interface. At the top, there is a navigation bar with a 'Table of Contents' button on the left and a status indicator on the right. Below this is a browser window showing the CM/ECF logo and a menu with options: Civil, Criminal, Query, Reports, Utilities, Search, Help, and Log Out. The main content area is titled 'Motions' and shows a case link: '3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance'. Underneath, the word 'DEFAULT' is displayed. A yellow highlighted box contains the text: 'A notice shall issue by the court setting this matter before the appropriate judicial officer. All counsel will be notified of the setting in due course.' Below this box is a 'Click Next' button and a 'Clear' button. A callout box points to the 'Click Next' button with the text 'Click the Next button'.

Slide notes

The yellow highlighted box you see here is to inform the filer what to expect from the court once the filing is reviewed for completeness. CLICK Next.

Slide 21 - Slide 21

The screenshot shows the CM/ECF web interface. At the top, there is a navigation bar with 'Table of Contents' on the left and '\$\$cpInfoCurrentSlide\$\$ of \$\$cpInfoSlideCount\$\$' on the right. Below this is a browser window with two tabs: 'Operations' and 'CM/ECF - U.S. District Court:W...'. The main header features the 'CM/ECF' logo and navigation links: 'Civil', 'Criminal', 'Query', 'Reports', 'Utilities', 'Search', 'Help', and 'Log Out'. The page content is under the 'Motions' section, displaying a case link '3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance'. Below this, the word 'DEFAULT' is shown. A 'Docket Text: Modify as Appropriate.' section contains two dropdown menus: 'MOTION to Compel' and 'MOTION for Sanctions'. The text below these menus reads: 'MOTION for Attorney Fees by A B C Insurance. Motions referred to Karen L Hayes. (Attachments: # (1) Memorandum / Brief, # (2) Exhibit, # (3) Certificate re efforts to resolve-LR 37.1, # (4) Proposed Order) (aty,Yocumaty, M)'. At the bottom left of this section, there is a 'Click Next' button and a 'Clear' button. A yellow callout box with a red arrow points to the 'Click Next' button, containing the text 'Click the Next button'.

Slide notes

While there are options to modify the docket text, it is not required. CLICK Next.

Slide 22 - Slide 22

Table of Contents Info Current Slide of Info Slide Count

Operations CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour... x

**CM/ECF** Civil Criminal Query Reports Utilities Search Help Log Out

**Motions**

[3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance](#)

DEFAULT

Docket Text: Final Text

**MOTION to Compel , MOTION for Sanctions , MOTION for Attorney Fees by A B C Insurance. Motions referred to Karen L Hayes. (Attachments: # (1) Memorandum / Brief, # (2) Exhibit, # (3) Certificate re efforts to resolve-LR 37.1, # (4) Proposed Order) (aty,Yocumaty, M)**

**Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue.**

Have you redacted?

*Source Document Path (for confirmation only):*

- N:\Training Documents\Compel\18-cv-0002.compel.mtn.pdf pages: 1
- N:\Training Documents\Compel\18-cv-0002.compel.memorandum.pdf pages: 1
- N:\Training Documents\Compel\18-cv-0002.compel.exhibits.pdf pages: 1
- N:\Training Documents\Compel\18-cv-0002.compel.Rule37Certificate.pdf pages: 1
- N:\Training Documents\Compel\18-cv-0002.compel.proposedorder.pdf pages: 1

Click the Next button

Slide notes

Review the Final Docket Text and the Source Document Paths before committing the transaction. CLICK Next.

Slide 23 - Slide 23

Table of Contents Info Current Slide of Info Slide Count

Operations CM/ECF - U.S. District Court:W... CM/ECF - U.S. District Cour... x

**CM ECF** Civil Criminal Query Reports Utilities Search Help Log Out

**Motions**

[3:18-cv-00002-RGJ-KLH Dunford v. A B C Insurance](#)

DEFAULT

U.S. District Court  
Western District of Louisiana - TEST

**Notice of Electronic Filing**

The following transaction was entered by Yocumaty, M on 1/15/2020 at 9:11 AM CST and filed on 1/15/2020

Case Name: Dunford v. A B C Insurance  
Case Number: [3:18-cv-00002-RGJ-KLH](#)  
Filer: A B C Insurance  
Document Number: [39](#)

Docket Text:  
**MOTION to Compel , MOTION for Sanctions , MOTION for Attorney Fees by A B C Insurance. Motions referred to Karen L Hayes. (Attachments: # (1) Memorandum / Brief, # (2) Exhibit, # (3) Certificate re efforts to resolve-LR 37.1, # (4) Proposed Order)(aty,Yocumaty, M)**

3:18-cv-00002-RGJ-KLH Notice has been electronically mailed to:

S Curtis Mitchell mcurd\_allstate.com@example.com  
Thomas Moore Hayes , IV tommy\_hhsclaw.com@example.com, ricky\_hhsclaw.com@example.com

3:18-cv-00002-RGJ-KLH Notice will not be electronically mailed to:

The following document(s) are associated with this transaction:

Document description:Main Document  
Original filename:n/a

Slide notes

As indicated by the Notice of Electronic Filing, since 3 motion reliefs were selected, there are 3 motions pending before the court for ruling.

## Slide 24 - Summary

Table of Contents

InfoCurrentSlide of  
InfoSlideCount

i

## Summary

- Prior to electronically filing a motion, review the document in its entirety to identify all reliefs requested.
- When electronically filing, select all reliefs requested to ensure the requests are pending before the Court for ruling.
- Before committing the entry to the docket sheet, review the final docket text for accuracy.



**Motion Reliefs should NOT be included in Responses/Replies**

Click **Continue**.

**Continue**

## Slide notes

In summary, review the document in its entirety to identify all reliefs requested, select all reliefs as requested to ensure each request is pending before the Court for ruling, and review the final docket text for accuracy. It is important that the associated pdf document reflect the same reliefs selected. And as a reminder, motions are a dispatch of their own and should not be requested within other documents. CLICK Continue.

## Slide 25 - Exit

Table of Contents Info Current Slide of  
Info Slide Count i

# Thank You

LAWD Help Desk  
1-866-323-1101

Feedback / Suggestions  
318-676-4273

Click Exit.





## Slide notes

Thank you for utilizing our on-line training tools for the Western District of Louisiana. Should you need further assistance, please contact our CM/ECF Help Desk during regular business hours at 1-866-323-1101. If you have feedback or suggestions to improve the effectiveness of this training module, please contact our Operations Manager at 318-676-4273. CLICK Exit.

Slide 27 - Module Information

Table of Contents Info



**Module Information**

Title: Electronically Filing Multi-Relief Motions

Product Information: Produced by the  
**U S District Court Clerk's Office**  
**Western District of Louisiana**

Date: March 2020

website:  
[www.lawd.uscourts.gov](http://www.lawd.uscourts.gov)

CM/ECF Help  
Desk:1-866-323-1101

Click Return.

Return

Slide notes